



NJHS APPLICATION CHECKLIST FORM

COMPLETE ALL SECTIONS

PLACE CHECK MARKS NEXT TO EACH NUMBER ITEM WHEN COMPLETED

- 1. **PACKET DUE BY _____**
- 2. **Provide hours documentation through X2VOL for community service.**
- 3. **Provide documentation and signatures for your participation in activities by**
 - a. **Documenting on letterhead from the activity leader**
- OR**
- 3. **Use NJHS verification form**
- 4. **Attach to your packet (using a paper clip) a \$10.00 check payable to The Ursuline School or cash.**
- 5. **Do not fold packet or place any document/s into an envelope. Neatly staple entire packet together (except for check or cash).**
- 6. **Place completed packet in NJHS box located in the Ursuline Library. It will be labeled NJHS .**
- 7. **In order to verify sports participation, please see the Moodle page of the Ursuline Athletic Department.**
- 8. **Note: Any item/s missing from the packet could cause your exclusion from the society.**

CHECK THE NJHS MOODLE SITE FOR FURTHER INFORMATION